

MPA Parents Association  
Executive Board Meeting Agenda  
Tuesday April 17th, 2018  
8:15 a.m.  
Room 174



**Mission: To be an effective community building arm of Mounds Park Academy focusing on awareness and inclusivity of our diverse community.**

| Business                                 | Approver  |
|--|-----------|
| Meeting Called to Order                  | President |
| Approval of Prior Months Meeting Minutes | President |
| Approval of Agenda                       | President |

## Document Distribution

- Agenda (Wendy and Sally)
- National Council of Nonprofits-How to be a Great Board Member (Wendy and Sally)

## Discussion Items

- Discussion and Framing of Mission and Role of PA and the PA Board
  - Fundamentally our role is to build community at MPA
  - Using framework from National Council of Nonprofits on “Executive” vs “Legislative” roles in the PA
  - Working with Natalie to create a communication to the Parent community describing the PA, our mission and role. Intended to be a stand-alone print communication.
  - Admin is working on a communication advising the Parent community of the best avenues and forums to address Parent concerns and/or questions about school policy, curriculum and other administrative issues.
- How Events and PA activity fit into and promote mission of the PA and the PA Board
  - Working in concert with Admin to build community
- Succession Planning
  - Discuss everyone’s intentions for next year
  - Importance of conveying mission and role to new members
  - Any nominations or interest to report for open positions
- Micro-funding Requests
  - Received 2/22/18 - Spirit Committee tent \$2,500-any updates?
- Best of MPA-Basket vs Sponsor
- Teacher Appreciation Coffee Bar

## Division Chair Updates

- LS Division Chair: Christine Larson and Heidi Nelson (Both in attendance)
- MS Division Chair: Kim Jakway (In attendance)
- US Division Chair: Amanda Campbell and Elizabeth Esch (Both in attendance)

## Other Board Member Updates

- Co-Presidents: Wendy Cusick Sally Richie (Both in attendance)
- Co-President Elects: Seema Anwar & Ginnie Peterson (Both in attendance)
- Treasurer: Tricia Hutton (In attendance)
- Secretary: Cari Simonson (In attendance)

### Meeting Discussions –

The board should focus on the community building aspect of school, bringing people together, building fundraising, philanthropy, focus on core events (i.e. homecoming, book fest, MS café etc), and focus on times that people are already here at school for events.

An idea for next school year would be to try to work with admissions to get new families more integrated. Maybe add a midyear event to go a long with the beginning of the year event. Possibly create a committee for next year to work with admissions and the grade reps of the new students.

The PA board is responsible for executive level functions, like setting budgets, and members of the community would ideally carry out the running of the functions. The board members were never meant to be on the board, chair the committees, be grade reps, etc.

We'd like to promote the PA to the community by working with Natalie to create promotional print. We could possibly hold a community meeting at the beginning of each school year/or end of the year to let the community know what to expect that year or how the year went.

Possibly have a PA member at the volunteer breakfast at the end of the year to say thank you to the event chairs.

Next year board looks like it will be –

Heidi and Brooke – LS co leads

Tara – MS Div chair

Seema and Ginnie – co VP

Christine – Microfund chair

Sally and Wendy – co pres

Barry Midore – Treasurer

Open Positions for next year –

Grade Rep Lead

Secretary

US Div lead

Microfund –

Spirit Committee Tent – approved - voted in favor for

Best of MPA baskets –

A lot of baskets this year

PA sponsorship - \$300 – that would allow a teacher/guest entry to the auction and pre-party. Teacher ideas are Koen and Haas

Recap –

Several new initiatives were added to the plan for next year. A committee with Admissions to better integrate new families; Reinstate the VP of grade reps to bolster the grade rep program and promote awareness of the PA; An annual meeting to report on PA activities and recruit new members; Have a presence at homecoming; Create a separate Thank You from the PA Board to the Committee Chairs; Funding more dinners before school events.

On Tuesday, April 24, 2018, at 8:00 a.m. in the PA room at Mounds Park Academy a special MPA PA meeting was called including seven MPA PA Executive Board Officers to discuss succession and the current MPA PA bylaws (updated 2013-14 and voted in September 2014). The motion “to remove the appointment of Sally Richie as Co-President (announced at the January 2018 MPA PA Executive Board meeting) in the current year due to no vote by the MPA PA Executive Board per MPA PA bylaws article 5, section 3” was passed. Seema Anwar moved the motion first. It was seconded by both Ginnie Peterson and Kim Jakway. It passed 5-2. In attendance for this special meeting: Kim Jakway, Seema Anwar, Ginnie Peterson, Tricia Hutton, Cari Simonson, Christine Larson and Amanda Campbell.